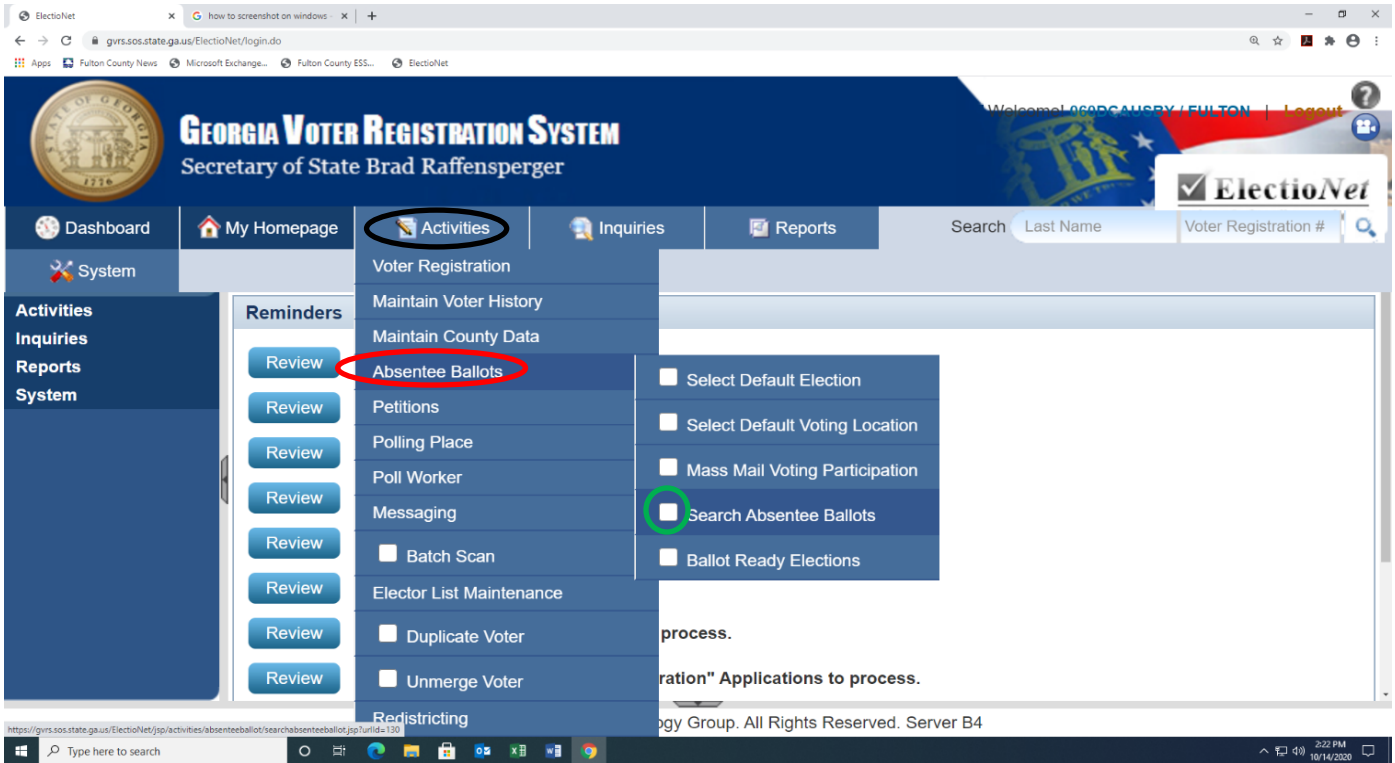
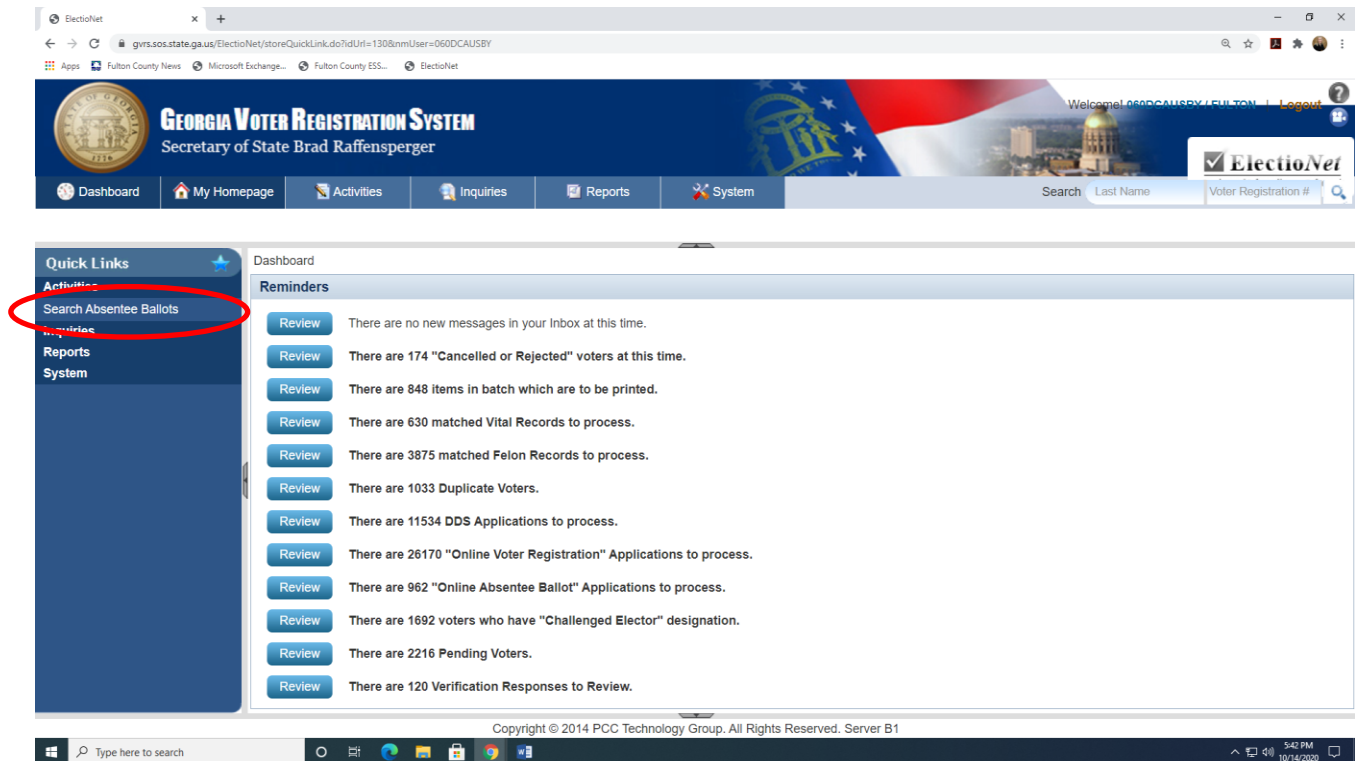


HOW TO CANCEL OR SPOIL AN ABSENTEE BALLOT

1. Log into ElectionNet
2. FIRST-
 - a. Click on Activities at the top of the page (clack circle)
 - b. Click on Absentee Ballots in the drop down menu (red circle)
 - c. Click on the WHITE BOX next to Search Absentee Ballots (green circle)



3. Note. From now on the Search link will be on your quick link list (red circle). Click this quick link to find voters.



- Enter the voter's first name (red circle) and date of birth (blue circle)
- Click on the Search button (black circle)

Georgia Voter Registration System
Secretary of State Brad Raffensperger

Activities > Absentee Ballots > Search Absentee Ballots

Search - Absentee Ballots

Voter Search - Absentee Ballot:

Last Name:

First Name:

Date of Birth:

SSN (Full OR Last 4 Digits):

Voter Identifiers:

Voter Registration #:

Driver's License No./State ID:

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- Under the Absentee Ballot Information, select the radio button (red arrow) to choose the correct election date (green box) you will need to edit.
- Click on Update (black circle) to update the voter's absentee ballot information.

Georgia Voter Registration System
Secretary of State Brad Raffensperger

Activities > Absentee Ballots > Search Absentee Ballots

Voter Information

Status	Voter Registration #	Voter Name	Registration Date	Date of Birth	Residence Address	CNTY PREC	Combo#	Race	Gender	Designation
ACTIVE	02377463	DARMER BEN R	07/23/1998	07/23/1944	1877 ARDMORE RD NW ATLANTA 30309 - 1845	08L	00856	WH	M	E

Absentee Ballots

Select	Dup Seq#	Absentee Ballot #	Date Requested	Application Status	Date Issued/Mailed	Election Date	Election Category	Return Date	Ballot Status	Ballot Status Reason	Party
<input type="radio"/>	1	08967	11/04/2016	ACCEPTED	11/04/2016	11/08/2016	STATE WIDE	11/04/2016	ACCEPTED		
<input type="radio"/>	1	09757	11/01/2018	ACCEPTED	11/01/2018	11/06/2018	STATE WIDE	11/01/2018	ACCEPTED		
<input type="radio"/>	1	00123	05/01/2020	ACCEPTED	05/04/2020	06/09/2020	STATE WIDE	05/30/2020	ACCEPTED		DEMOCRAT
<input type="radio"/>	1	10528	07/23/2020	ACCEPTED	07/29/2020	08/11/2020	STATE WIDE	08/05/2020	ACCEPTED		DEMOCRAT
<input type="radio"/>	1	01055	09/25/2020	ACCEPTED	09/25/2020	09/29/2020	STATE WIDE	09/25/2020	ACCEPTED		
<input type="radio"/>	1	01969	07/23/2020	ACCEPTED	09/18/2020	11/03/2020	STATE WIDE				
<input type="radio"/>	1		09/25/2020	ACCEPTED		12/01/2020	STATE WIDE				
<input type="radio"/>	1		09/25/2020	ACCEPTED		01/05/2021	STATE WIDE				

UOCAVA Information

Elderly Or Disabled Information

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8. Click on the space (red circle) that says Ballot Return Information

ElectionNet x how to screenshot on windows x +

gvrs.sos.state.ga.us/ElectionNet/login.do

Apps Fulton County News Microsoft Exchange... Fulton County ESS... ElectionNet

GEORGIA VOTER REGISTRATION SYSTEM
Secretary of State Brad Raffensperger

Welcome! GORDON LEBY | FULTON | Logout

Dashboard My Homepage Activities Inquiries Reports System

Search Last Name Voter Registration #

Quick Links
Activities
Inquiries
Reports
System

Activities > Absentee Ballots > Maintain Absentee Ballots

Update Absentee Ballots

Voter Information

Voter Name	Registration Date	Date of Birth	Voter Registration #	Status with Reason	Residence Address	Designation	ID Required
BEN R DARMER	07/23/1998	07/23/1944	02377463	ACTIVE	1877 ARDMORE RD NW ATLANTA 30309 - 1845	E	NO

Duplicate Application Sequence #: 1

CNTY PREC	MUNI PREC	COMBO	Districts	CNG	SEN	HSE	JUD	COM	MUNIB	CITYL
08L	08L	00856		005	038	055	ATLA	3	4	08

Election Date - Name: 11/03/2020-NOVEMBER 3, 2020 GENERAL/SPECIAL E Election Type: GENERAL Election Category: STATE WIDE

Ballot Request Information

☐ In Person ☒ Mail Ballot ☐ Ballot Requested by Family Member

Absentee Ballot Serial #: 01969 03520908L 00856G 01969 Date Requested: 07/23/2020

☐ Select if Multiple Ballot Requested Multiple Request Reason: Other (Max. 50 Characters):

☐ Select if Application is Denied Application Denial Reason: Other (Max. 50 Characters):

Ballot Issued Information

☐ Ballot Return Information

☐ Person Assisting with Ballot

Update Reset Previous

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Type here to search

2:44 PM 10/14/2020

To **CANCEL** an Absentee Ballot

9. Check the box that says Select If Ballot Cancelled (red circle)
10. Delete the date from the Date Ballot Returned Box field (red arrow).
11. For Cancelled Reason, select OTHER from the drop down menu. In the description enter: VOTED AT POLLS.
12. For Other (Max 50 Characters), type in why the ballot needs to be cancelled (ex: Early Voting) (black circle)
13. Click on Update (green circle) and the absentee ballot has been cancelled

The screenshot displays the 'Georgia Voter Registration System' interface. The 'Ballot Return Information' section is active, showing options for 'In Person' and 'Mail Ballot'. The 'Mail Ballot' option is selected. The 'Date Requested' is 07/23/2020. The 'Date Ballot Received' field is empty, with a red arrow pointing to it. The 'Cancelled Reason' dropdown is circled in blue, and the 'Other (Max. 50 Characters)' field is circled in black. The 'Update' button is circled in green. The 'Select If Ballot Cancelled' checkbox is circled in red.

Georgia Voter Registration System
Secretary of State Brad Raffensperger

Dashboard My Homepage Activities Inquiries Reports System

Quick Links
Activities
Inquiries
Reports
System

Duplicate Application Sequence #: 1

CNTY PREC MUNI PREC COMBO
00L 00L 00856

Districts: CNG SEN HSE JUD COM MUNIB CITYL
005 038 055 ATLA 3 4 08

Election Date - Name: 11/03/2020-NOVEMBER 3, 2020 GENERAL/SPECIAL E Election Type: GENERAL Election Category: STATE WIDE

Ballot Request Information

☐ In Person ☒ Mail Ballot ☐ Ballot Requested by Family Member

Absentee Ballot Serial #: 01969 03520908L 00856G 01969

Date Requested: 07/23/2020

☐ Select if Multiple Ballot Requested

Multiple Request Reason:

☐ Select if Application is Denied

Application Denial Reason:

Other (Max. 50 Characters):

Other (Max. 50 Characters):

Ballot Issued Information

Ballot Return Information

☐ Select if Ballot Accepted

Date Ballot Received:

☒ Select If Ballot Cancelled

Cancelled Reason:

☐ Select if Ballot Rejected

Rejection Reason:

☐ Select if Ballot Spoiled

Spoiled Reason:

☐ Select if Ballot was Provisional/Challenged

Provisional / Challenged Status:

Other (Max. 50 Characters):

Time Ballot Received:

Other (Max. 50 Characters):

Other (Max. 50 Characters):

Provisional / Challenged Reason:

Person Assisting with Ballot

Update Reset Previous

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Type here to search

2:46 PM 10/14/2020

To **SPOIL** an Absentee Ballot

14. Check the box that says Select If Ballot Spoiled (red circle)
15. For Spoiled Reason, click on the drop down and select the appropriate reason (blue circle). (When a ballot has been issued for the full election cycle for UOCAVA, Elderly or Disabled, only the ballot for the selected election will be spoiled).
16. For Other (Max 50 Characters), type in why the ballot needs to be cancelled (ex: Early Voting) (black circle)
17. Click on Update (green circle) and the absentee ballot has been spoiled

The screenshot displays the 'Georgia Voter Registration System' interface. The 'Ballot Return Information' section is active, showing options for 'In Person' and 'Mail Ballot'. The 'Mail Ballot' option is selected. Below this, there are fields for 'Absentee Ballot Serial #' (01969), 'Date Requested' (07/23/2020), and 'Multiple Request Reason'. The 'Ballot Issued Information' section is also visible. The 'Ballot Return Information' section includes checkboxes for 'Select if Ballot Accepted', 'Select if Ballot Cancelled', 'Select if Ballot Rejected', 'Select if Ballot Spoiled' (circled in red), and 'Select if Ballot was Provisional/Challenged'. The 'Date Ballot Received' and 'Time Ballot Received' fields are present. The 'Cancelled Reason' and 'Rejection Reason' dropdown menus are shown. The 'Spoiled Reason' dropdown menu is circled in blue. The 'Other (Max. 50 Characters)' text box is circled in black. The 'Update' button is circled in green. The 'Person Assisting with Ballot' section is also visible.

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