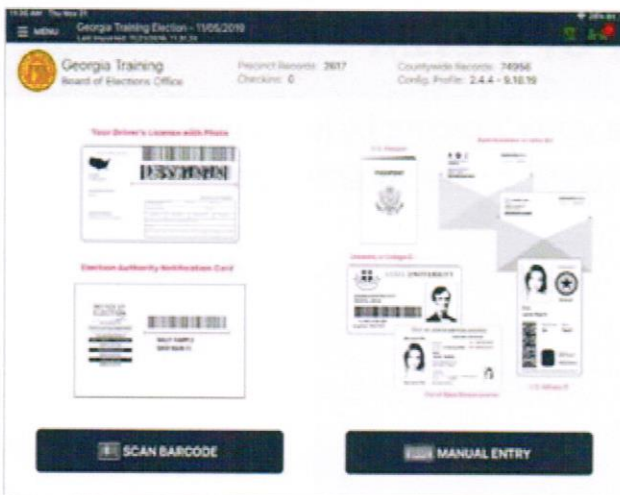


# PROCESSING VOTERS | ABSENTEE

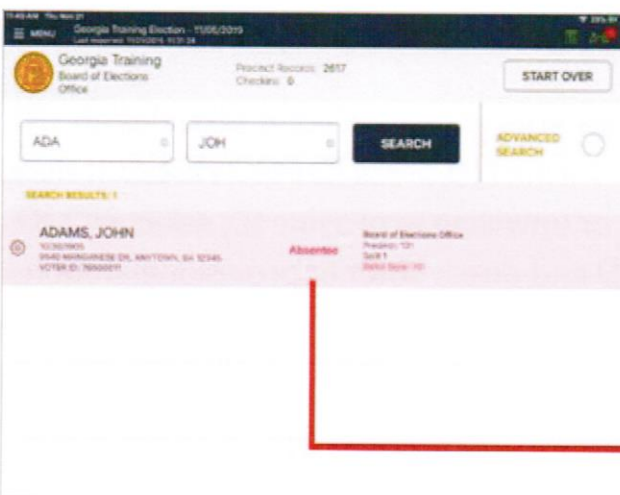
## 1 LOOK UP VOTER

Lookup the voter's record by Manual Entry or Scan Barcode.



## 2 LOCATE VOTER'S RECORD

Records matching the search criteria display on screen. You'll notice the voter's record contains a status that reads "Absentee." Press voter record.

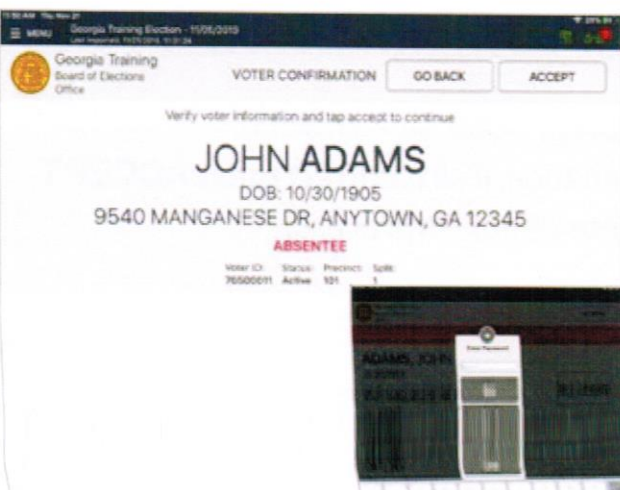


Absentee

## 3 FOLLOW PROMPT

A prompt will appear instructing you on how to process voter. To process the voter, press **BALLOT SURRENDERED**. Enter password to proceed with normal check-in.

To return to look-up screen, press **GO BACK**.



## PROCESSING VOTERS | PENDING

Georgia Training Election - 11/05/2019  
Last modified: 11/05/2019 09:28 AM

Georgia Training  
Board of Elections Office

Precinct Records: 2615  
Checkins: 0

START OVER

BRO CAL SEARCH ADVANCED SEARCH

SEARCH RESULTS: 2

<b>BROYLES, CALEB</b> 11/20/1993 9674 CHELLS DR, ANYTOWN, GA 12345 VOTER ID: 76500046	Board of Elections Office Precinct: 101 Split: 1 Ballot Status: 101
<b>BROCKMAN, CALLEN</b> 11/22/1992 123 WINDMILL AVE S, ANYTOWN, GA 12345 VOTER ID: 76500102	Carrollwood Park Precinct: 102 Split: 2 Ballot Status: 102 Wrong Location

### 1 LOOK UP VOTER

Lookup the voter's record by Manual Entry or Scan Barcode. Press voter record.

Georgia Training Election - 11/05/2019  
Last modified: 11/05/2019 09:28 AM

Georgia Training  
Board of Elections Office

GO BACK

First Time Registrant

Voter is a first time registrant whose application has not been fully verified. Voter must show an acceptable form of ID before voting. If no acceptable ID is provided send the voter to the Provisional station.

ID PROVIDED  
NO ID PROVIDED

### 2 FIRST TIME REGISTRANT

Read prompt in its entirety. If voter provides an acceptable form of ID, press **ID PROVIDED**. If they are unable or unwilling to provide ID, select **NO ID PROVIDED** and direct voter to provisional station.

Georgia Training Election - 11/05/2019  
Last modified: 11/05/2019 09:28 AM

Georgia Training  
Board of Elections Office

VOTER CONFIRMATION GO BACK ACCEPT

Verify voter information and tap accept to continue

**CALEB BROYLES**  
DOB: 11/20/1993  
9674 CHELLS DR, ANYTOWN, GA 12345

Voter ID: 76500046 Status: Active Precinct: 101 Split: 1

### 3 VOTER CONFIRMATION

Screen displays voter's information. Verify information, if all is correct press **ACCEPT** and complete check-in process.



# PROCESSING VOTERS | POTENTIAL NON-CITIZEN

## 1 LOOK UP VOTER

Lookup the voter's record by Manual Entry or Scan Barcode. Press voter record.

Georgia Training Election - 11/05/2019  
Last Modified: 09/16/2019 09:28 AM

Georgia Training  
Board of Elections Office

Precinct Records: 2610  
Checking: 0

START OVER

LUN BLA SEARCH ADVANCED SEARCH

SEARCH RESULTS: 1

LUNA, BLAKE  
DOB: 12/14/1981  
9425 MANGANESE DR, ANYTOWN, GA 12345  
Voter ID: 76600648

Board of Elections Office  
Precinct: 101  
Split: 1  
Ballot Style: 101

## 2 POTENTIAL NON-CITIZEN

Read prompt in its entirety. If directed by County Registrar, press **UPDATE VOTER STATUS**. Otherwise, press **CLOSE** and issue the voter a challenged ballot.

Georgia Training Election - 11/05/2019  
Last Modified: 09/16/2019 09:28 AM

Georgia Training  
Board of Elections Office

GO BACK

Potential Non-Citizen

Voter has been flagged in the Voter Registration System as a possible Non-Citizen. Issue the Voter a Challenged Ballot. Contact the County Registrar for individual's current status.

UPDATE VOTER STATUS  
CLOSE

## 3 VOTER CONFIRMATION

If the voter's status has been updated, screen will display voter's information. Verify information, if all is correct press **ACCEPT** and complete check-in process.

Georgia Training Election - 11/05/2019  
Last Modified: 09/16/2019 09:28 AM

Georgia Training  
Board of Elections Office

VOTER CONFIRMATION GO BACK ACCEPT

Verify voter information and tap accept to continue

BLAKE LUNA  
DOB: 12/14/1981  
9425 MANGANESE DR, ANYTOWN, GA 12345

Voter ID: 76600648 Status: Active Precinct: 101 Split: 1

# PROCESSING VOTERS | CHALLENGED STATUS

## 1 LOOK UP VOTER

Lookup the voter's record by Manual Entry or Scan Barcode. Press voter record.

The screenshot shows the Georgia Training Board of Elections Office interface. At the top, it says "Georgia Training Election - 11/05/2019" and "Last Modified: 11/05/2019, 11:05:24". Below this, there's a "START OVER" button. The main search area has two input fields: "WRI" and "STE", followed by a "SEARCH" button and an "ADVANCED SEARCH" link. Below the search area, it says "SEARCH RESULTS: 1". The results list shows "WRIGHT, STEVEN" with a date of "10/12/1922", address "8040 RACE AVE, ANYTOWN, GA 12345", and voter ID "5763864". To the right of the name, it says "Challenged". To the right of the address, it says "Board of Elections Office", "Precinct: 101", "Split: 1", and "Ballot Split: 101".

## 2 CHALLENGED STATUS

Read prompt in its entirety. If directed, contact Board of Elections.

Otherwise, press **CLOSE**.

The screenshot shows the Georgia Training Board of Elections Office interface. At the top, it says "Georgia Training Election - 11/05/2019" and "Last Modified: 11/05/2019, 11:05:24". Below this, there's a "GO BACK" button. A red banner across the top of the main content area says "This Voter is in a Challenged status." Below the banner, the voter's information is displayed: "WRIGHT, STEVEN", "10/12/1922", "8040 RACE AVE, ANYTOWN, GA 12345", and "Precinct 101, Split 1". To the right of this information is a "CLOSE" button. Below the voter information, a message states: "This voter is in a challenged status. Please contact the Board of Elections to verify this information and further instructions."



## PROCESSING VOTERS | VOTER REQUIRES ASSISTANCE

Georgia Training Election - 11/05/2019  
Poll Worker Confirmation

CONFIRM THE VOTER'S INFORMATION

ABRAHAM LINCOLN  
9852 CRABAPPLE AVE, ANYTOWN, GA 12345  
Precinct: 101 DOB: 02/12/1990  
Split: 1 Voter ID: 78900010  
Status: Active

Ballot Style: N01

☒ Assistance Required

PO  
Poll Officer Initials

### 1 VOTER ASSISTANCE

If a voter requires assistance, an Assistance Required box is found on the Poll Worker Confirmation page. Poll worker checks Assistance Required box.

Assistance Required ☒

Georgia Training Election - 11/05/2019  
Poll Worker Confirmation

Assistance Required

CONTINUE

INSTRUCT THE ASSISTANT TO SIGN IN THE BOX BELOW.

← LISTEN TO OATH  
CLEAR SIGNATURE

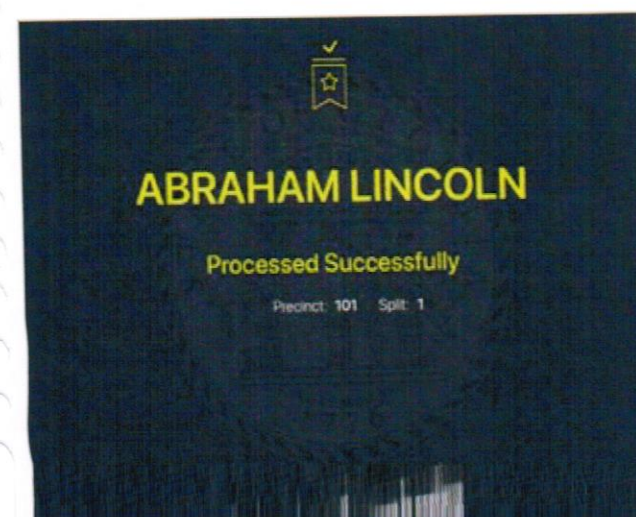
Sample

1. CLEAR SIGNATURE 2. INSTRUCT THE ASSISTANT TO SIGN IN THE BOX BELOW 3. CLEAR SIGNATURE 4. INSTRUCT THE ASSISTANT TO SIGN IN THE BOX BELOW

### 2 ASSISTANT SIGNATURE

A pop-up will instruct the assistant to sign in the box below. Once signed poll worker presses **CONTINUE**. Poll worker then verifies voter's information and ballot style. If all is correct, press **SUBMIT**.

**NOTE:** The signature pop-up is an optional feature.



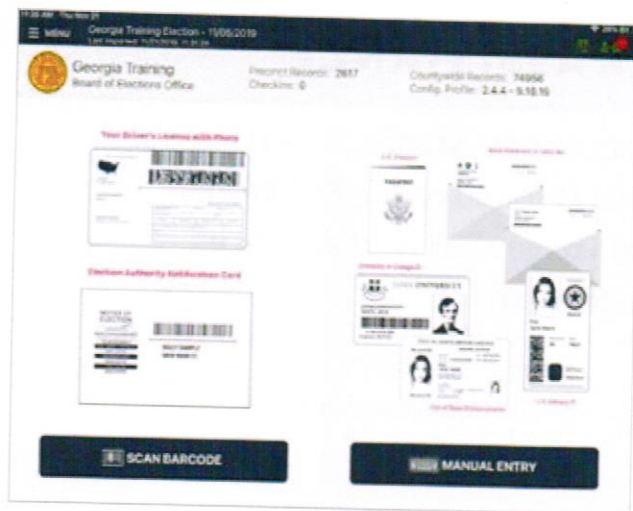
### 3 PROCESSED VOTER

Good Job! You successfully processed the voter. Follow polling place protocol to direct voter to next polling station.

# PROCESSING VOTERS | WRONG LOCATION

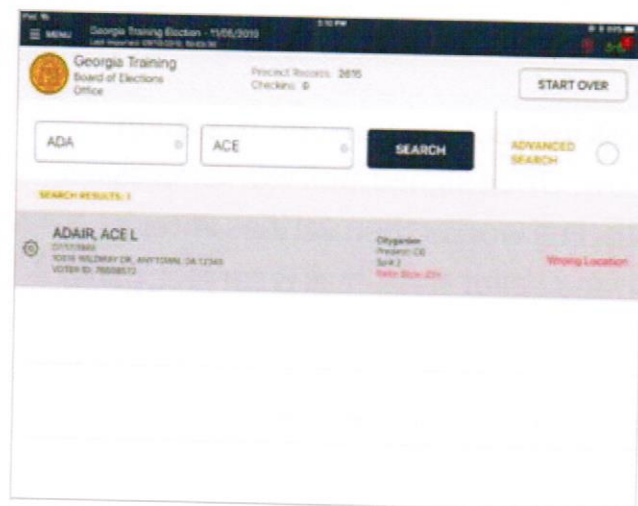
## 1 LOOKUP VOTER

Lookup the voter's record using either Scan Barcode or Manual Entry instructions.



## 2 LOCATE VOTER'S RECORD

If the voter is at the wrong polling location, their record will be highlighted in gray and contain a status that reads "Wrong Location." Touch voter record.

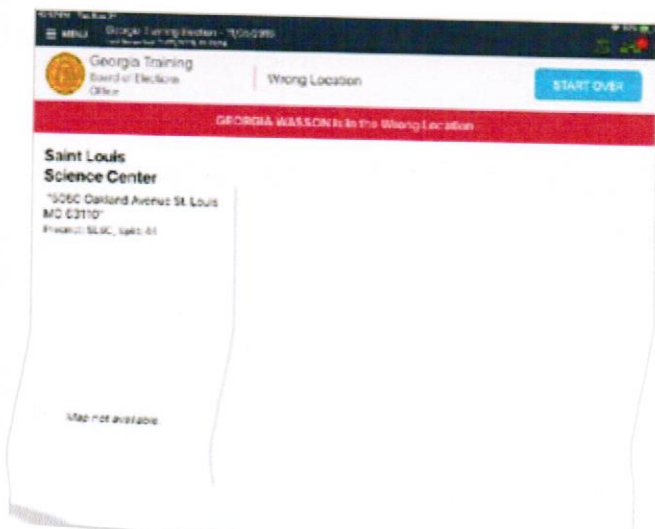


Wrong Location

## 3 PROVIDE DIRECTIONS

A pop-up will appear reading, "(Voter's Name) is in the Wrong Location." Correct polling location name and address will be provided. Direct voter to correct polling location. Press **START OVER**.

*NOTE: Map will appear if using WiFi connectivity in polling location.*





# PROCESSING VOTERS | PRIMARY ELECTION

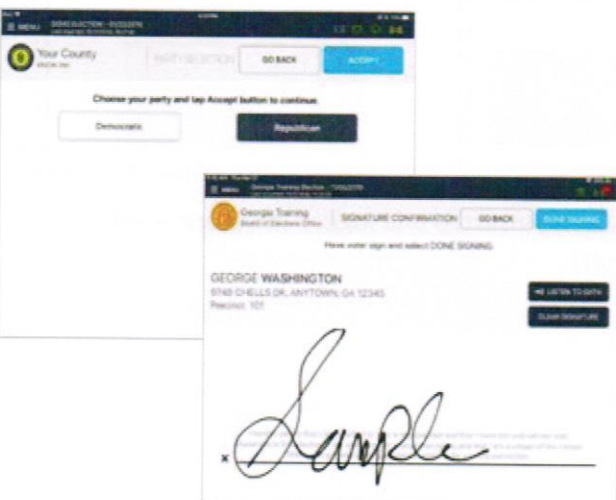
## 1 LOOKUP VOTER

Lookup the voter's record using either Scan Barcode or Manual Entry instructions.



## 2 PARTY SELECTION

Rotate screen to voter for party selection. Once party has been selected, have voter tap **ACCEPT**. Voter to verify information and sign. Once completed, poll worker rotates screen and taps **DONE SIGNING**.



## 3 CONFIRMATION SCREEN

Poll worker to confirm information is correct. Once confirmed, press **SUBMIT** and create card using regular procedures.

**NOTE:** Poll worker to initial in box if applicable to jurisdiction.

